



*Wahkiakum PUD is helping our residential customers reduce their electric bills and make their homes more comfortable through our Ductless Heat Pump (DHP) Rebate Program. Homeowners are discovering a solution to their inefficient and uncomfortable resistance heat with ductless heating and cooling systems.*

### PROGRAM GUIDELINES

#### Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain special approval from Wahkiakum PUD.
- Must be a current residential electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation requirements as required by utility to verify eligibility and installation of materials and/or equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

#### Building characteristics (of thermally isolated space conditioned by the DHP) must be:

- Existing single-family home includes 1-4 dwelling units within the same structure and up to 3 stories with electric zonal heat (including zonal electric hydronic systems and/or previously installed ductless heat pump) and/or electric forced-air furnace.
- Existing single-family residential additions where the primary electric or nonelectric system's duct work has not been extended to the addition and/or where the current heating source in the addition is electric zonal are eligible for a DHP. Otherwise this measure is not available.
- Conditioned space must be used primarily for residential purposes (spaces without electric heating such as a garage is not eligible for rebate).
- Have a minimum of one year of active, electric services (new construction is not eligible).
- Only one DHP may be claimed per home, regardless of the number of outdoor or indoor units installed.

#### Qualifying contractor and equipment selection:

- Ducted Mini-Split does not include whole home centrally ducted systems (see Air Source Heat Pump Rebate Program for further information on whole home centrally ducted systems). Mini-splits with a multi-position ducted indoor air handler should be invoiced as an Air Source Heat Pump Rebate even when the air handler and ductless heads are served by the same outdoor compressor. Variable Refrigerant Flow (VRF) technologies (also known as VRV) do not qualify for the residential DHP measure.
- DHPs or Ducted Mini-Split must be a split-system heat pump employing an inverter-driven outdoor compressor with inverter-driven or variable-speed indoor blower(s) and installed on a dedicated electrical circuit, according to manufacturers' specifications and the [Best Practices for Installing Ductless Heat Pumps Guide](#). See PROGRAM REBATES for HSPF requirement.
- Installation contractor must be licensed, insured and bonded to work in Washington State; visit [WA State Department of Labor & Industries](#) or contact Wahkiakum PUD to confirm contractor eligibility.
- DHPs or Ducted Mini-Split must be listed on [BPA's DHP Qualified Product List](#).
- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.

## **PROGRAM REBATES**

Wahkiakum PUD offers the following incentives for approved heat pump installations. This measure is for configurations with: (a) single or multiple ductless indoor heads; (b) single or multiple ducted indoor heads; (c) combination of ductless and ducted indoor head(s); or (d) multiple ductless indoor heads, multiple ducted indoor head(s), or combination indoor head(s) and multiple outdoor compressors. Rebate amount cannot exceed the total cost of the project.

### **Ductless and Ducted Mini-Split Heat Pump Conversion**

- Qualifying applications are for single-family homes and manufactured homes with zonal electric and/or electric forced-air furnace as the preconditioned heat source.
- Ductless Heat Pump and/or Ducted Mini-Split must be **rated with a minimum of 9.0 HSPF** and listed on BPA's [DHP Qualified Products List](#).

**Rebate Rate: \$1,300**

### **Ductless Heat Pump Upgrade**

- Qualifying applications are for single-family homes and manufactured homes with an existing Ductless Heat Pump as the preconditioned heat source.
- Ductless Heat Pump must be **rated with a minimum of 11.0 HSPF** and must be listed on BPA's [DHP Qualified Products List](#).

**Rebate Rate: \$300.00**

## **DOCUMENTATION REQUIREMENTS**

### **Prior to Installation**

To receive pre-approval prior to installation of weatherization measures, submit the following documents to Wahkiakum PUD before installation of equipment:

- Wahkiakum PUD's Residential Ductless Heat Pump Rebate Pre-Qualification Request Form
- Manufacturer documentation of matching indoor and outdoor model number combinations required for multi-head indoor Ductless Heat Pumps and/or ducted mini-split installations

### **After Installation**

The following documentation must be provided to Wahkiakum PUD within 14 days after installation:

- A copy of equipment/contractor invoice showing: manufacturer, model, type, size and quantity of equipment or product installed installation date and installation location, and total cost (before rebate)
- Verification installation has cleared all required building and/or electrical permits

**To learn more, contact Wahkiakum PUD at  
360-795-3266 or 360-465-2171 or visit [www.wahkiakumpud.org](http://www.wahkiakumpud.org)**



# Residential Ductless Heat Pump Rebate Pre-Qualification Request Form

**PRE-QUALIFICATION REQUEST:** To receive pre-qualification approval, **complete this Form and return form to Wahkiakum PUD PRIOR to installation.** Pre-approval is required and expires sixty (60) days after approval. Upon completion of installation, a copy of the purchase receipt or invoice must be promptly submitted to Wahkiakum PUD within 14 days of completion to qualify for rebate.

Homeowner name		Homeowner phone	
Installation address		PUD account number	
Mailing address			
Primary use of conditioned space (select one)	<input type="checkbox"/> Residential <input type="checkbox"/> Service Provider/Commercial* <input type="checkbox"/> Agriculture* <input type="checkbox"/> Industrial*		
*If primary use of space is Service Provider/Commercial, Agriculture or Industrial: please describe the nature of your business (i.e. what services or goods do you provide, grow or manufacture in this conditioned space)			
Total heated area of the home (square feet)		Year home built	
Eligible Existing Heating System Being Displaced (select one)	<input type="checkbox"/> Electric Zonal <sup>i</sup> <input type="checkbox"/> Electric Forced Air <input type="checkbox"/> Ductless Heat Pump <input type="checkbox"/> Zonal electric hydronic systems with in-floor radiant or wall radiators (claim as zonal) <input type="checkbox"/> Zonal electric hydronic systems distributed through a duct system (claim as forced air)		
Eligible home type (select one)	<input type="checkbox"/> Existing single-family <input type="checkbox"/> Existing manufactured home		

## INSTALLATION INFORMATION

Installation company name			
Installation company phone		WA State L&I electrical permit #	
Total estimated cost, including: equipment, labor, electrical, tax, permit and other (prior to rebate)			
What is Being Installed? (select one)	<input type="checkbox"/> Single Ductless Indoor Head <input type="checkbox"/> Single Ducted Mini-Split <sup>ii</sup> <input type="checkbox"/> Multiple Ductless Indoor Heads <input type="checkbox"/> Multiple Indoor Ducted Mini-Splits <sup>ii</sup> <input type="checkbox"/> Combination Ductless/Ducted Mini-Splits <input type="checkbox"/> Ductless Heat Pump Upgrade		
AHRI reference number		HSPF rating	
Outdoor unit manufacturer		Outdoor unit model number	
Indoor unit 1 model number		Indoor unit 3 model number	
Indoor unit 2 model number		Indoor unit 4 model number	

### SIGNATURE and DISCLAIMER

Customer is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.

Homeowner signature:	Date
<b>Optional Release:</b> By homeowner signing below I release my utility rebate to be paid directly to the installation contractor.	

### To obtain pre-approval, submit form to Wahkiakum PUD:

By Fax: (360) 795-8441 (preferred)  
By mail: PO Box 248, Cathlamet WA 98612  
In person: 45 River Street, Cathlamet WA 98612

### Questions? Contact Wahkiakum PUD:

Phone: (360) 795-3266 or (360) 465-2171  
Visit us on the web at [www.wahkiakupud.org](http://www.wahkiakupud.org)

<sup>i</sup> Zonal heating includes electric, non-ducted: Ceiling cable, wall, baseboard, plug-in and an electric boiler/water heater attached to a hydronic floor heating system.

<sup>ii</sup> Ducted Mini-Splits do not include whole home centrally ducted systems. See PTCS Air Source Heat Pumps for information on whole-home centrally ducted systems.