

Wahkiakum PUD is helping its existing commercial, industrial and agricultural customers reduce their monthly electric bills and make their workplace more comfortable through our Ductless Heat Pump (DHP) Rebate Program. Businesses are discovering a solution to inefficient electric resistance heating with ductless heating and cooling systems.



PROGRAM GUIDELINES

Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain approval from Wahkiakum PUD.
- Must be a current non-residential electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation as required by utility to verify eligibility and installation of materials and/or equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

Building characteristics (of thermally isolated space conditioned by the DHP):

- Conditioned space must be heated by either zonal or forced air electric resistance heat as the primary system (gas is not eligible) or the conditioned space was previously conditioned by an air source, ground source, or ductless heat pump that is no longer working and the space is conditioned by backup zonal or forced-air electric resistance heat.
- Spaces without electric heating such as a garage or basement are not eligible for rebate.
- Must have a minimum of one year of active, electric services (new construction is not eligible).

Qualifying contractor and equipment selection:

- Installation contractor must be licensed, insured and bonded to work in Washington State; visit [WA State Department of Labor & Industries](#) or contact Wahkiakum PUD to confirm contractor eligibility.
- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.
- Must install a split system heat pump employing an inverter-driven outdoor compressor, inverter-driven or variable-speed indoor blowers. Single head systems must be rated with a minimum of 9.0 HSPF and listed on BPA's [DHP Qualified Products List](#). Multi-head systems must be rated with a minimum of 8.2 HSPF and the outdoor unit must be listed on BPA's [DHP Qualified Products List](#).

REBATE RATES

Eligible rebate is \$800.00 per whole ton of installed outdoor unit cooling capacity for each DHP unit serving a qualified conditioned indoor space (to determine tonnage, divide installed BTU capacity by 12,000). Rebate amount cannot exceed the total cost of the project. Please allow 6-8 weeks for processing of utility rebate.

DOCUMENTATION REQUIREMENTS

Prior to Installation

To receive pre-approval prior to installation of measures, submit the following documents to Wahkiakum PUD before installation of equipment:

- Wahkiakum PUD's Non-residential Ductless Heat Pump Project Information Form

After Installation

The following documentation must be provided to Wahkiakum PUD within 14 days after installation:

- A copy of equipment/contractor invoice showing: manufacturer, model, type, size and quantity of equipment or product installed installation date and installation location, and total cost (before rebate)
- Verification installation has cleared all required building and/or electrical permits

**To learn more, contact Wahkiakum PUD at
360-795-3266 or 360-465-2171 or visit www.wahkiakumpud.org**



Non-Residential Ductless Heat Pump Pre-approval Request Project Information Form

PRE-QUALIFICATION REQUEST: To receive pre-qualification approval, **complete this Project Information Form and return form to Wahkiakum PUD (fax to 360-795-8441) PRIOR to installation.** Pre-approval is required and expires sixty (60) days after approval. Upon completion of installation, a copy of the purchase receipt or invoice must be promptly submitted to Wahkiakum PUD within 14 days of completion to qualify for rebate.

Name of business:		Estimated install date:	
Physical address:		PUD account number:	
Mailing address:			
Primary contact:		Phone:	
Secondary contact:		Phone:	
Please describe nature of business (i.e. what services/goods are provided, grown or manufactured in this space):			

Existing Equipment Information	Space 1	Space 2	Space 3
The space conditioned by the new DHP was heated by either zonal or forced air electric resistance heat as the primary system	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
The space conditioned by the new DHP was previously conditioned by an air source, ground source, or ductless heat pump.	<input type="checkbox"/> Yes (If "Yes", project is not eligible for incentives) <input type="checkbox"/> No	<input type="checkbox"/> Yes (If "Yes", project is not eligible for incentives) <input type="checkbox"/> No	<input type="checkbox"/> Yes (If "Yes", project is not eligible for incentives) <input type="checkbox"/> No
The space conditioned by the new DHP was <u>previously</u> conditioned by an air source, ground source, or ductless heat pump that is no longer working, and is <u>currently conditioned</u> by backup zonal or forced-air electric resistance heat	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

DHP Information	Space 1	Space 2	Space 3
The DHP installed is on the Qualified Products List available at: https://www.bpa.gov/EE/Policy/IManual/Pages/IM-Document-Library.aspx (Note: For multihead systems, the outdoor unit must be listed on the Qualified Products List)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
Manufacturer			
Model			
Outdoor unit cooling capacity (tons)			
DHP Installation Company			Phone

BUSINESS OWNER and INSTALLER SIGNATURE and DISCLAIMER

By signing this form, I confirm that the above information is correct to the best of my knowledge. Customer is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.

SIGN HERE	DHP Installer signature:	Date:
SIGN HERE	Business Owner signature:	Date:
SIGN HERE	Optional Release: By owner signing below I release utility rebate to be paid directly to the installation contractor.	

To obtain pre-approval, submit Form to Wahkiakum PUD:
 By fax (preferred): 360-795-8441
 By mail: PO Box 248, Cathlamet WA 98612
 In person: 45 River Street, Cathlamet WA 98612

Questions? Contact Wahkiakum PUD:
 Phone: (360) 795-3266 or (360) 465-2171
 Visit us on the web at www.wahkiakumpud.org