



Wahkiakum PUD is helping our commercial, industrial and agricultural customers reduce electric bills and make their businesses more comfortable through our Air Source Heat Pump Upgrade & Conversion Rebate Program. Businesses are discovering a better solution to their inefficient and uncomfortable electric heat pumps and resistance heat with a high efficiency heating and cooling system.

PROGRAM GUIDELINES

Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain special approval from Wahkiakum PUD.
- Must be a current commercial, industrial or agricultural electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation as required by utility to verify eligibility and installation of materials and/or equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

Building characteristics (of thermally isolated space conditioned by the high efficiency heat pump):

- Must have a minimum of one year of active, electric services (new construction is not eligible).
- Space must have existing electric resistance heat or heat pump (gas is not eligible); spaces without heating, such as a garage or basement are not eligible for rebate.
- Must be used primarily for non-residential purposes.

Qualifying contractor and equipment selection:

- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.
- New heat pump must be an air-to-air heat pump system and meet BPA Tier 1 or Tier 2 efficiency requirements per the BPA Heat Pump Specification located in the [IM Document Library](#).
- Post conditions of new heat pump must be 20 tons or less of cooling capacity.
- **Upgrade** heat pump replaces an existing heat pump with a more efficient heat pump (e.g., replacing a code minimum heat pump with a CEE Tier 2 heat pump) and/or previously conditioned by an air source, ground source, or ductless heat pump that is no longer working, and the space is conditioned by backup zonal or forced-air electric resistance heat, the application is still eligible for a heat pump upgrade.
- **Conversion** heat pump replaces an existing electric resistance heating system with a heat pump (e.g., adds an electric air source heat pump to a system where one did not previously exist).

REBATE RATES

Wahkiakum PUD offers the following incentives for approved installations. Rebate amount cannot exceed the total cost of the project. Please allow 6-8 weeks for processing of utility rebate.

1. **Upgrade** replaces existing heat pump(s) with more efficient new heat pump(s) (e.g., replacing a code minimum heat pump with a CEE Tier 2 heat pump) :
 - Heat pump, less than 6 tons: \$1,000.00 per installed heat pump
 - Heat pump, 6 - 20 tons: \$200.00 per ton
2. **Conversion** replaces an existing electric resistance heating system with a new heat pump (e.g., adds an electric air source heat pump to a system where one did not previously exist):
 - Heat pump, 20 tons or less: \$500.00 per ton

DOCUMENTATION REQUIREMENTS

Prior to Installation

To receive pre-approval prior to installation of Commercial HVAC measures, submit the following documents to Wahkiakum PUD before installation of equipment:

- Wahkiakum PUD Non-Residential Air Source Heat Pump Rebate Prequalification Request Form
- AHRI Certificate of Product Ratings

After Installation

The following documentation must be provided by the installation technician to Wahkiakum PUD within 14 days of installation:

- Equipment/contractor invoice showing:
 - measure requirements have been met (i.e. manufacturer, model number, type and quantity of equipment or product installed/used)
 - order/purchase date
 - size
 - quantity of heat pumps installed
 - cost
- Verification installation has cleared all required building and/or electrical permits

**To learn more, contact Wahkiakum PUD at
360-795-3266 or 360-465-2171 or visit www.wahkiakumpud.org**

PRE-QUALIFICATION REQUEST: To receive pre-qualification approval, **complete this Project Information Form and return form to Wahkiakum PUD (fax to 360-795-8441) PRIOR to installation.** Pre-approval is required and expires sixty (60) days after approval. Upon completion of installation, a copy of the purchase receipt or invoice must be promptly submitted to Wahkiakum PUD within 14 days of completion to qualify for rebate.

Business name:		PUD Account #		
Physical address				
Mailing address				
Primary contact name		Phone		
Secondary contact		Phone		
Conditioned square footage		Year built		
Please describe nature of business (i.e. what services/goods are provided, grown or manufactured in this space):				
Installation company		Primary Contact		
Mailing address		Phone		
Select One	<input type="checkbox"/> Upgrade to replace an existing heat pump with a more efficient air-to-air heat pump system. Rebate: < 6 tons \$1,000.00 per installed heat pump; 6 - 20 tons \$200.00 rebate per ton Is conditioned space currently heated with air source heat pump (or back up zonal or forced-air electric resistance heat if air source heat pump, ground source, or ductless heat pump is no longer working)? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for rebate)		<input type="checkbox"/> Conversion to replace an existing electric resistance heating system with a heat pump (e.g., adds an electric air source heat pump to a system where one did not previously exist). Rebate: \$500.00 per whole ton, 20 tons or less of cooling capacity. Is area currently heated with electric resistance heat? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project not eligible for incentive)	
	Projected cost of project (before PUD rebate)			
Retrofit Information		Heat Pump 1	Heat Pump 2	Heat Pump 3
The heat pump installed meets BPA's Heat Pump Tier 1 or Tier 2 Specification available at: https://www.bpa.gov/EE/Policy/IManual/Pages/IM-Document-Library.aspx		<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
The heat pump installed is an air-to-air heat pump system, 20 tons or less of cooling capacity		<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
Heat Pump manufacturer				
Heat Pump model number				
Tons of cooling capacity				
BUSINESS OWNER and INSTALLER SIGNATURE and DISCLAIMER				
By signing this form, I confirm that the above information is correct to the best of my knowledge. Customer is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.				
Account holder signature:		Installer (Technician) Signature:		Date:
				
Optional Payment Release: By account holder signing below I release my utility rebate to be paid directly to the installation company. Wahkiakum PUD will issue a rebate check on your behalf to the company identified on the invoice.				
				

To obtain pre-approval, submit form to Wahkiakum PUD:

By fax: 360-795-8441 (preferred)
 By mail: PO Box 248, Cathlamet WA 98612
 In person: 45 River Street, Cathlamet WA 98612

Questions? Contact Wahkiakum PUD:

Phone: (360) 795-3266 or (360) 465-2171
 Visit us on the web at www.wahkiakumpud.org