

*Wahkiakum PUD is helping its commercial, industrial or agricultural customers reduce their monthly electric bills and make their workplace more comfortable through its weatherization program. Under the **Non-Residential Windows Rebate Program** Wahkiakum PUD may be able to pay a portion of the cost to replace the windows of electrically-heated buildings. Refer to Program Guidelines for a full description of qualifying requirements.*



PROGRAM GUIDELINES

Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain special approval from Wahkiakum PUD.
- Must be a current commercial, industrial or agricultural electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation requirements as required by utility to verify eligibility and installation of materials/equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

Building characteristics of conditioned space:

- A total floor area under 20,000 square feet.
- Pre-existing windows must be single pane (with/without storms) or double pane metal frame.
- Must have a minimum of one year of active, electric services (new construction is not eligible).
- Space must be electrically heated; spaces without electric heating and/or cooling equipment, such as a garage or basement are not eligible for rebate.

Qualifying contractor and equipment selection:

- Customer may opt to self-install windows or select a contractor licensed, insured and bonded to work in Washington State; visit [WA State Department of Labor & Industries](http://www.wa.gov/industry) or contact Wahkiakum PUD to confirm contractor eligibility.
- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.
- Rebates are available for rated U-value of 0.30 or lower for windows and unless required by building code, installation that results in increased window area are not eligible for rebate.

**To learn more, contact Wahkiakum PUD at
360-795-3266 or 360-465-2171 or visit www.wahkiakumpud.org**

REBATE RATES

Reimbursement is \$3.00 per square foot of approved windows replaced. Rebate amount cannot exceed the total cost of the project.

DOCUMENTATION REQUIREMENTS & CUSTOMER COMPLETION CHECKLIST

Prior to Installation

- Determine if you are opting to self-install or select a qualifying contractor; visit [WA State Department of Labor & Industries](#) or contact Wahkiakum PUD to confirm contractor eligibility
- Select qualified equipment and obtain estimated cost of project
- Obtain necessary permits:
 - To determine if retrofit project requires a county building permit contact Wahkiakum County Building and Planning directly at 360-795-3067 or apply online at [Wahkiakum County Building and Planning](#)
 - To determine if retrofit project requires an state permit contact Washington State Labor & Industries directly at 360-575-6923 or apply online at [WA State L&I](#)
- Return completed Windows Rebate Pre-qualification Request Form to Wahkiakum PUD
- Participate in onsite pre-inspection as required by utility to verify eligibility

After Installation

The following final steps for this rebate must be completed within 14 days of completion of installation of energy efficiency measure:

- Notify Wahkiakum PUD (and county and/or state inspectors, if applicable) when project is complete to schedule a post-inspection(s)
- Participate in onsite post-inspection as required by utility to verify eligibility
- Provide Wahkiakum PUD the following documentation:
 - Verification of approved building and/or electrical post-inspections (if applicable)
 - A copy of invoice or receipt that contains:
 - Physical address of installation and installation date
 - Name, address and phone number of the contractor or purchase location
 - Quantity and dimensions of each windows/doors replaced
 - Verification of safety glass (if applicable)
 - Cost
 - NFRC stickers off window documenting U-value for each window installed

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Non-Residential Windows Rebate Pre-Qualification Request Form

PRE-QUALIFICATION REQUEST: To receive pre-qualification approval, **complete this Form and return form to Wahkiakum PUD (fax to 360-795-8441) PRIOR to installation.** Pre-approval is required and expires sixty (60) days after approval. Upon completion of installation, a copy of the final documentation must be promptly submitted to Wahkiakum PUD within 14 days of completion to qualify for rebate.

Name of business				Projected install date		
Mailing address				PUD account number		
Physical address				Year building constructed		
Name of business owner				Phone		
Secondary contact				Phone		
Please describe nature of business (i.e. what services/goods are provided, grown or manufactured in this space)						
EXISTING EQUIPMENT	SPACE 1	SPACE 2	SPACE 3	SPACE 4		
Heat System Type	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Electric Zonal or Forced Air Furnace	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Electric Zonal or Forced Air Furnace	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Electric Zonal or Forced Air Furnace	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Electric Zonal or Forced Air Furnace		
Total building floor area is less than 20,000 sq. ft.	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)		
Windows are single pane, single pane with storms, or double pane metal frame	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)		
NEW EQUIPMENT	SPACE 1	SPACE 2	SPACE 3	SPACE 4		
The replacement windows have a NFRC rated U-value of 0.30 or lower	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)		
Please select one	<input type="checkbox"/> Project will be a self-install <input type="checkbox"/> Project will be installed by a contractor					
Contractor name (if installed by contractor)				Phone		
Contractor license, registration or WA UBI #				Est. project cost		
Have you applied for county and/or state building permits	<input type="checkbox"/> Yes* <input type="checkbox"/> No, but I will <input type="checkbox"/> Not required for project *If yes, what permits were obtained _____					
SIGNATURE and DISCLAIMER Customer is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.						
Homeowner signature:				Date:		
Optional Release: By homeowner signing below I release my utility rebate to be paid directly to the installation contractor.						

To obtain pre-approval, submit form to Wahkiakum PUD:
 By mail: PO Box 248, Cathlamet WA 98612
 In person: 45 River Street, Cathlamet WA 98612
 By fax: 360-795-8441

Questions? Contact Wahkiakum PUD:
 Phone: (360) 795-3266 or (360) 465-2171
 Visit us on the web at www.wahkiakumpud.org