



45 River Street, PO Box 248
Cathlamet, WA 98612

Non-Residential Insulation Rebate Application

*Wahkiakum PUD is helping its non-residential customers reduce their monthly electric bills and make their workplace more comfortable through its weatherization program. Under the **Non-Residential Insulation Rebate Program** Wahkiakum PUD may be able to pay a portion of the cost to insulate the exterior shell of electrically-heated non-residential buildings. Refer to Program Guidelines for a full description of qualifying requirements.*



PROGRAM GUIDELINES

Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain special approval from Wahkiakum PUD.
- Must be a current commercial, industrial or agricultural electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation requirements as required by utility to verify eligibility and installation of materials/equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

Building characteristics of conditioned space:

- Pre-existing insulation value must be R-5 or less.
- Must have a minimum of one year of active, electric services (new construction is not eligible).
- Space must be electrically heated; spaces without electric heating and/or cooling equipment, such as a garage or basement are not eligible for rebate.

Qualifying contractor and equipment selection:

- Installation contractor must be licensed, insured and bonded to work in Washington State (self-install does not qualify for rebate); visit [WA State Department of Labor & Industries](http://www.wa.gov/industry) or contact Wahkiakum PUD to confirm contractor eligibility.
- Rebates are available for insulating the attic/roof and exterior walls.
- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.

**To learn more, contact Wahkiakum PUD at
360-795-3266 or 360-465-2171 or visit www.wahkiakumpud.org**

REBATE RATES

Eligible rebate rates range from \$.45 - \$0.90 per square footage of insulation installed, based on primary building type, primary heating system, building component insulated and installed R-values. Rebate amount cannot exceed the total cost of the project.

DOCUMENTATION REQUIREMENTS

Prior to Installation

- ___ Select a qualifying contractor; visit [WA State Department of Labor & Industries](#) or contact Wahkiakum PUD to confirm contractor eligibility
- ___ Select qualified equipment and obtain estimated cost of project
- ___ Obtain necessary permits:
 - To determine if retrofit project requires a county building permit contact Wahkiakum County Building and Planning directly at 360-795-3067 or apply online at [Wahkiakum County Building and Planning](#)
 - To determine if retrofit project requires a state permit contact Washington State Labor & Industries directly at 360-575-6923 or apply online at [WA State L&I](#)
- ___ Return completed Insulation Rebate Pre-qualification Request Form to Wahkiakum PUD

After Installation

The following final steps for this rebate must be completed within 14 days of completion of installation of energy efficiency measure:

- ___ Notify Wahkiakum PUD (and county and/or state inspectors, if applicable) when project is complete to schedule a post-inspection(s)
- ___ Provide Wahkiakum PUD the following documentation:
 - _ Verification of approved building and/or electrical post-inspections (if applicable)
 - _ A copy of Installer Record, invoice or other satisfactory documentation that contains:
 1. Physical address of installation
 2. Installation date
 3. Name, address and phone number of the contractor
 4. Details required for each component retrofitted (attic, roof and/or walls):
 - a. Building component(s) that have been retrofitted
 - b. Square footage of each of the components insulated
 - c. R-values of pre **and** post-retrofit insulation for each component insulated
 - d. Type of insulation for each component insulated (plus bag count if applicable)
 - e. Cost

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Non-Residential Insulation Rebate Pre-Qualification Request Form

PRE-QUALIFICATION REQUEST: To receive pre-qualification approval, **complete this Form and return form to Wahkiakum PUD (fax to 360-795-8441) PRIOR to installation.** Pre-approval is required and expires sixty (60) days after approval. Upon completion of installation, a copy of the final documentation must be promptly submitted to Wahkiakum PUD within 14 days of completion to qualify for rebate

Name of business		Projected install date	
Mailing address		PUD account number	
Physical address		Year building constructed	
Name of business owner		Phone	
Secondary contact		Phone	
Please describe nature of business (i.e. what services or goods are provided, grown or manufactured in this space)			
Building Type: <input type="checkbox"/> Office, Small (Less than 5,000 square feet) <input type="checkbox"/> Office, Medium (5,000-50,000 square feet) <input type="checkbox"/> Retail, Small (Less than 5,000 square feet) <input type="checkbox"/> Retail, Medium (5,000-50,000 square feet) <input type="checkbox"/> Retail, Large (50,000-100,000 square feet) <input type="checkbox"/> Lodging <input type="checkbox"/> Hospital <input type="checkbox"/> Restaurant <input type="checkbox"/> School, K-12 <input type="checkbox"/> Warehouse <input type="checkbox"/> Other _____			
Existing Equipment	Space 1	Space 2	Space 3
Insulation Location (select all that apply)	<input type="checkbox"/> Attic <input type="checkbox"/> Roof <input type="checkbox"/> Wall	<input type="checkbox"/> Attic <input type="checkbox"/> Roof <input type="checkbox"/> Wall	<input type="checkbox"/> Attic <input type="checkbox"/> Roof <input type="checkbox"/> Wall
Is existing insulation R value R5 or less?	<input type="checkbox"/> Yes <input type="checkbox"/> No* (*project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No* (*project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No* (*project is not eligible for incentives)
Select electric heat source (if neither applies space is not eligible for rebate)	<input type="checkbox"/> Electric Resistance <input type="checkbox"/> Heat Pump	<input type="checkbox"/> Electric Resistance <input type="checkbox"/> Heat Pump	<input type="checkbox"/> Electric Resistance <input type="checkbox"/> Heat Pump
New Equipment	Space 1	Space 2	Space 3
Insulation location and insulation type (select only one per space)	Attic/Roof <input type="checkbox"/> ≤R-19 <input type="checkbox"/> ≤R-30 <input type="checkbox"/> ≤R-49	Attic/Roof <input type="checkbox"/> ≤R-19 <input type="checkbox"/> ≤R-30 <input type="checkbox"/> ≤R-49	Attic/Roof <input type="checkbox"/> ≤R-19 <input type="checkbox"/> ≤R-30 <input type="checkbox"/> ≤R-49
	Wall <input type="checkbox"/> ≤R-11 <input type="checkbox"/> ≤R-19	Wall <input type="checkbox"/> ≤R-11 <input type="checkbox"/> ≤R-19	Wall <input type="checkbox"/> ≤R-11 <input type="checkbox"/> ≤R-19
Square feet of insulation installed			
Contractor name		Phone	
Contractor license, registration or WA UBI number		Est. Project Cost	
Have you applied for county and/or state building permits		___ Yes* ___ No, but I will ___ Not required for project *If yes, what permits were obtained: _____	
SIGNATURE and DISCLAIMER Customer is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.			
Homeowner signature:		Date:	
Optional Release: By homeowner signing below I release my utility rebate to be paid directly to the installation contractor.			

To obtain pre-approval, submit form to Wahkiakum PUD:
 By mail: PO Box 248, Cathlamet WA 98612
 In person: 45 River Street, Cathlamet WA 98612
 By fax: 360-795-8441

Questions? Contact Wahkiakum PUD:
 Phone: (360) 795-3266 or (360) 465-2171
 Visit us on the web at www.wahkiakumpud.org