

January 2, 2024

The regular meeting of the Board of Commissioners of PUD No. One of Wahkiakum County, Washington was held on the above date with Board President Eugene Healy presiding. Also in attendance were Board Vice President Robert Jungers, Board Secretary Dennis Reid, General Manager Daniel Kay, Auditor Erin Wilson, Attorney Tim Hanigan, Secretary Katie Thomas, Town Councilperson Jeanne Hendrickson, and the following District staff: Janna Doumit, Lia Sealund, Shane Pfenniger, Jim Jespersen, Doug Condon, Frankie Mendez, Bruce McClain, Kevin Vik, Mark Elliott, and David (Scott) Cameron.

The meeting convened at 8:30 a.m.

**ROLL CALL:**

The general public attended by Zoom teleconference.

**REVIEW AND APPROVAL OF AGENDA:**

Commissioner Reid made a motion to approve the agenda as submitted and Commissioner Jungers seconded. The motion passed 3-0.

**APPROVAL OF MINUTES:**

Commissioner Jungers moved to approve the minutes of the regular meeting held on December 19, 2023, as submitted and Commissioner Reid seconded. The motion passed 3-0.

**APPROVAL OF FINANCES:**

With regard to the following electric and water vouchers submitted by Auditor Erin Wilson, Commissioner Reid moved to approve the vouchers for electric and water as submitted. Commissioner Jungers seconded the motion. Commissioner Reid commented the board had ample time to look over the vouchers and were ready to vote. The motion passed 3-0.

Total Vouchers Approved:       \$245,870.57

Wahkiakum Eagle Newspaper Reporter Diana Zimmerman entered the meeting at 8:32 a.m.

Commissioner Healy thanked Commissioner Reid for leading the board during the past year and his diligence.

**PRESENTATION: Years of Service – Employee Recognition**

Manager Kay noted the District has 241 years of staff utility knowledge and 45 years of commissioner experience. Commissioner Healy presented the following Employee Recognition certificates:

- David (Scott) Cameron-14 years
- Doug Condon-16 years
- Janna Doumit-38 years
- Mark Elliott-16 years
- Jim Jesperson-17 years
- Dan Kay-2 years
- Bruce McClain-15 years
- Frank Mendez-4 years
- Shane Pfenniger-26 years
- Lia Sealund-20 years
- Kevin Vik-16 years
- Erin Wilson-18 years

Janna Doumit, Lia Sealund, Shane Pfenniger, Jim Jesperson, Frankie Mendez, Bruce McClain, Kevin Vik, Mark Elliott, Doug Condon, and David (Scott) Cameron exited the meeting at 8:37 a.m.

**PUBLIC COMMENT:**

Town Councilperson Jeanne Hendrickson asked why the commissioners had changed their seating positions and Commissioner Healy let her know the commissioners take turns leading the meetings.

**DISCUSSION TOPIC:**

***Long-Range Planning***

Manager Kay had no long-range planning report at that time.

***Organization Representatives***

Commissioner Jungers made a blanket motion to approve the list as-is with no changes and Commissioner Reid seconded. There was no public comment. The motion passed 3-0.

**REPORTS:**

***Manager Kay:***

Manager Kay reported crews were able to complete two more pole replacement projects since the last meeting.

Manager Kay reported the water crew has been busy with maintenance and building repairs.

Manager Kay reported he has been outlining pole replacement projects and working with Auditor Wilson on closing the books for the end of the year.

Manager Kay reported he and Commissioner Reid will attend the WPUDA meeting next week; proposed highlights of the meeting will be legislative priorities and the net metering report. Discussion ensued.

Manager Kay reported he is finalizing the 2024 tree-trimming bid package and will submit it to the paper for publication.

***Auditor Wilson:***

In accordance with the Climate Commitment Act (CCA), the Department of Ecology issues no cost allowance credits to those subject to the CCA to offset carbon emissions. The PUD auctioned their 1,708 credits issued in 2023, realizing \$88,628.00 in proceeds. Additional allowance credits are expected in 2024 and there are four opportunities per year to auction them off. Discussion ensued.

Auditor Wilson reported BPA has issued their final reserve distribution clause (RDC) decision. The PUD will receive \$151,979.00 over a 10-month period. The RDC is not calculated into the budget so the reduced expense will help balance the budget. Discussion ensued.

Commissioner Reid asked about the large voucher to PCS. Auditor Wilson confirmed that is the computer company's annual maintenance and support fee.

***Commissioner Reid:***

Commissioner Reid reported he will be attending the WPUDA next week. The legislative reception will be held on Wednesday in the Capitol Building.

***Commissioner Jungers:***

Commissioner Jungers reported he will attend the Energy Northwest quarterly meeting in Olympia later this month.

***Commissioner Healy:***

Commissioner Healy had no report at that time.

**PUBLIC COMMENT**

There was no public comment at that time.

**ACTION ITEMS:**

**Designate WPUDA Voting Representatives (Primary & Alternate)**

Commissioner Jungers made a motion to approve Commissioner Reid as the primary WPUDA representative and Commissioner Healy as the alternate representative. Commissioner Reid seconded the motion. There was no public comment at that time. The motion passed 3-0.

**Resolution No. 1282—A Resolution Adjusting the Compensation of the Manager of the District**

Commissioner Reid moved to approve Resolution No. 1282 A Resolution Adjusting the Compensation of the Manager of the District and Commissioner Jungers seconded. There was no public comment at that time. The motion passed 3-0.

**ADJOURNMENT:**

The meeting was adjourned at 9:12 a.m.

The next regular meeting is January 16, 2024, at 8:30 a.m. in the PUD meeting room.

Approval of the minutes of the regular meeting of January 2, 2024.

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**Eugene Healy**, President

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**Robert Jungers**, Vice President

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**Dennis Reid**, Secretary