

May 17, 2022

The regular meeting of the Board of Commissioners of PUD No. One of Wahkiakum County, Washington was held on the above date with Board President Robert Jungers presiding. Also in attendance were Board Vice President Dennis Reid, Board Secretary Eugene Healy, General Manager Daniel Kay, Auditor Erin Wilson, Attorney Tim Hanigan, and Secretary Katie Thomas.

The meeting convened at 8:30 a.m.

ROLL CALL:

Wahkiakum Eagle Newspaper Reporter Diana Zimmerman and the general public attended by Zoom teleconference.

REVIEW AND APPROVAL OF AGENDA:

Commissioner Reid set the time limit for the executive session to twenty minutes and made a motion to approve the agenda as amended. Commissioner Healy seconded the motion for the amended agenda. The motion passed 3-0.

APPROVAL OF MINUTES:

Commissioner Healy made a motion to approve the minutes of the regular meeting held on May 3, 2022 as submitted and Commissioner Reid seconded. The motion passed 3-0.

APPROVAL OF FINANCES:

With regard to the electric and water vouchers submitted by Auditor Erin Wilson, Commissioner Reid made a motion to approve the vouchers for electric and water as submitted. Commissioner Healy seconded the motion. Commissioner Reid asked for details regarding the town tax and exactly what is taxed. Auditor Wilson stated the town tax is for electric services within the town boundaries. Discussion ensued. The motion passed 3-0.

Total Vouchers Approved: \$ 247,100.58

PUBLIC COMMENT:

There was no public comment at that time.

DISCUSSION TOPIC:

Long-Range Planning

Manager Kay has been going through the trade organization training manuals and stated it could take up to a year to put together the long-range plan. Discussion ensued, which included the request to add the long-range planning strategy drawing to the website. Auditor Wilson will update the drawing with an explanation/caption and add it to the PUD website.

REPORTS:

Manager Kay:

Manager Kay reported that he attended the county commissioners' meeting last week. They have requested ARPA funding as a primary recipient and the PUD is hoping some of the funds will be funneled down to them. Discussion ensued.

Manager Kay reported he attended the PPC meeting in person. Topics discussed included post-2028 contracts and the conflicts regarding the potential removal of the lower Snake River dams. Discussion ensued.

Town Councilman Robert Stowe entered the meeting via Zoom at 8:49 a.m.

Manager Kay would like to invite Northwest River Partners Executive Director Kurt Miller to a meeting in June or July. The commissioners had no objections.

Manager Kay reported he will attend a WPUDA grant-writing class May 18 in Olympia.

Manager Kay reported the pole testing and treating should be completed today. The crew has done a satisfactory job so far and the public comments have been positive.

Manager Kay reported the line crews have been tackling the more challenging poles and working off the 2022 highest priority list.

Manager Kay reported the water department is geared up for pipe replacement projects on the island.

Manager Kay reported supply chain issues is impacting this utility.

Commissioner Reid commented that the Skamokawa Water System losses were still very high, and Manager Kay stated he has a couple projects to address those losses but needs dry weather to access the work sites.

Auditor Wilson:

Auditor Wilson reported that she has applied for a \$16,000.00 Secretary of State "Organize the File Room" grant for file cabinets and shelving to comply with state retention requirements and shredding. The grant closes May 20 and will be awarded in August. Discussion ensued.

Auditor Wilson reported she virtually attended a GASB seminar.

Auditor Wilson reported she will attend the PURMS operations committee, administrative committee, and board meetings in person in the next two weeks.

Auditor Wilson reported she will submit an application to the Department of Commerce for arrearage reimbursement next week.

Auditor Wilson reviewed the April 2022 cash flow. Revenue is up due to the cold winter, mostly on the electric side. Miscellaneous revenue is mostly due to pole attachment revenue. Also reviewed included advance for construction dollars, taxes, operations and maintenance, overtime, and health and welfare. Discussion ensued.

Commissioner Healy:

Commissioner Healy reported that he attended the PPC meetings on May 4 and 5.

Commissioner Healy reported that he attended the town council meeting on May 16. The council is working on the utility rate restructure.

Commissioner Healy reported that he will attend the Cowlitz Wahkiakum Council of Government meeting on May 26.

Commissioner Reid:

Commissioner Reid reported that he met with the County Commissioners, along with Manager Kay and Auditor Wilson. He has no other meetings this month.

Commissioner Jungers:

Commissioner Jungers reported that he attended the Wahkiakum Chamber of Commerce meeting last week where Bald Eagle Days and the appointing or nominating of a parade grand marshal was discussed.

PUBLIC COMMENT

There was no public comment at that time.

Executive Session:

Commissioner Jungers recessed the regular meeting at 9:15 a.m. to enter into executive session for twenty minutes to review and discuss the performance of a public employee.

There is no action or decision expected.

The executive session was exited and the regular meeting re-entered at 9:35 a.m.

ADJOURNMENT:

The meeting was adjourned at 9:36 a.m.

Approval of the minutes of the regular meeting of May 17, 2022.

Robert Jungers, President

Dennis Reid, Vice President

Eugene Healy, Secretary