

August 16, 2022

The regular meeting of the Board of Commissioners of PUD No. One of Wahkiakum County, Washington was held on the above date with Board President Robert Jungers presiding. Also in attendance were Board Vice President Dennis Reid, Board Secretary Eugene Healy, General Manager Daniel Kay, Auditor Erin Wilson, Attorney Tim Hanigan, and Secretary Katie Thomas.

The meeting convened at 8:30 a.m.

**ROLL CALL:**

Town Councilman Robert Stowe and the general public attended by Zoom teleconference.

**REVIEW AND APPROVAL OF AGENDA:**

Commissioner Reid moved to approve the agenda as submitted and Commissioner Healy seconded the motion. The motion passed 3-0.

**APPROVAL OF MINUTES:**

Commissioner Healy made a motion to approve the minutes of the regular meeting held on August 2, 2022 as submitted and Commissioner Reid seconded. The motion passed 3-0.

Wahkiakum County Eagle Newspaper reporter Diana Zimmerman entered the meeting via Zoom teleconference at 8:31 a.m.

**APPROVAL OF FINANCES:**

With regard to the following electric and water vouchers submitted by Auditor Erin Wilson, Commissioner Reid made a motion to approve the vouchers for electric and water as submitted. Commissioner Healy seconded the motion. Commissioner Reid commented the commissioners had ample time to review all vouchers and were ready to approve. The motion passed 3-0.

Total Vouchers Approved:       \$ 199,457.81

**PUBLIC COMMENT:**

There was no public comment at that time.

**OPEN DISCUSSION**

There was no discussion at that time.

## **DISCUSSION TOPIC:**

### **LONG RANGE PLANNING**

Manager Kay stated he and Auditor Wilson are continuing to work on succession planning using anticipated retirement dates and timelines for certain employees. They are working on updating job descriptions for a seamless transition. Discussion ensued.

### **REPORTS:**

#### ***Manager Kay:***

Manager Kay reported the water crew is finishing a challenging project on the west end to install a water extension to a new customer.

Manager Kay reported Jim Jespersen retrieved the water sample from the well on the island and is taking it in for testing. The results should be back by the next meeting.

Manager Kay reported the electric crews are busy with tree trimming and vegetation management, along with a challenging pole installation on the island.

Manager Kay reported he is continuing to see new customer inquiries, although new construction seems to be slowing down as compared to last year.

Manager Kay reported he is attending a pre-construction meeting with the County, Town, customer and their contractor for a new development. When ready for power, the project will take several weeks to complete.

Manager Kay reported there was no substantial damage to any PUD equipment from the recent wildfire on SR 4.

Manager Kay reported crews are working on tree trimming on SR 4 with customer permission.

Manager Kay reported he attended PPC meetings regarding post-2028 system size allocation. Discussion ensued.

#### ***Auditor Wilson:***

Auditor Wilson reported she has been working with Town Clerk-Treasurer Sarah Clark for several weeks on the summation segment and it is ready for signature.

Auditor Wilson reported Skamokawa water losses are continuing to increase, but they have purchased additional valves for installation to help with leak detection.

Auditor Wilson reported she is working on the budget and requested additional input from the commissioners regarding the meeting room remodel. Discussion ensued.

***Commissioner Healy:***

Commissioner Healy reported he attended PPC meetings on August 3 and 4.

Commissioner Healy reported he attended a PPC-sponsored Zoom meeting on August 11 regarding the possible removal of the Lower Snake River Dams and E3 study. Discussion ensued.

Commissioner Healy reported he listened to the Town Council meeting last night where they discussed and approved the summation segment for the Puget Island Water System. Their water plan also calls for an improved water source and alternative water supply. Discussion ensued.

***Commissioner Reid:***

Commissioner Reid reported he will attend WPUA meetings next month in person in Olympia.

***Commissioner Jungers:***

Commissioner Jungers had no report at that time.

**PUBLIC COMMENT**

There was no public comment at that time.

**ACTION ITEMS**

**Resolution No. 1273-A Resolution Adopting the Revised Cost of Production, Depreciation Schedule, Lump Sum Adjustment Factor and Water Rate Under the Town of Cathlamet and Puget Island Water System Interlocal Water Supply Contract**

Commissioner Reid moved to approve Resolution No. 1273-A Resolution Adopting the Revised Cost of Production, Depreciation Schedule, Lump Sum Adjustment Factor and Water Rate Under the Town of Cathlamet and Puget Island Water System Interlocal Water Supply Contract and Commissioner Healy seconded. Commissioner Healy commented the final figure is approximately in the middle of the 5-year average. Discussion ensued. The motion passed 3-0.

**ADJOURNMENT:**

The meeting was adjourned at 9:07 a.m.

Approval of the minutes of the regular meeting of August 16, 2022.

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**Robert Jungers**, President

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**Dennis Reid**, Vice President

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**Eugene Healy**, Secretary