

March 1, 2022

The regular meeting of the Board of Commissioners of PUD No. One of Wahkiakum County, Washington was held on the above date with Board President Robert Jungers presiding. Also in attendance were Board Vice President Dennis Reid, Board Secretary Eugene Healy, General Manager Daniel Kay, Auditor Erin Wilson, Account Specialist Lia Sealund, Attorney Tim Hanigan, and Secretary Katie Thomas.

The meeting convened at 8:30 a.m.

ROLL CALL:

Steve Carson, Kay Walters, Wahkiakum Eagle Newspaper Reporter Diana Zimmerman, and the general public attended by Zoom teleconference.

REVIEW AND APPROVAL OF AGENDA:

Commissioner Reid made a motion to approve the agenda as submitted and Commissioner Healy seconded. The motion passed 3-0.

APPROVAL OF MINUTES:

Commissioner Healy made a motion to approve the minutes of the regular meeting held on February 15, 2022 as submitted and Commissioner Reid seconded. The motion passed 3-0.

APPROVAL OF FINANCES:

With regard to the following electric and water vouchers submitted by Auditor Erin Wilson, Commissioner Reid made a motion to approve the vouchers for electric and water as submitted. Commissioner Healy seconded the motion. Commissioner Reid commented the commissioners had ample time to review the vouchers and were ready to proceed. The motion passed 3-0.

Total Vouchers Approved: \$ 506,975.02

PUBLIC COMMENT:

There was no public comment at that time.

OPEN DISCUSSION

Commissioner Reid asked if the current cyber security program covers the Western Wahkiakum Water System and Auditor Wilson commented that it does cover some aspects of the system. Discussion ensued.

Commissioner Reid commented that several other water PUDs are preparing for the eventual big earthquake and installing generators on their water systems as backup power, and asked if that could be applicable to the Skamokawa and Wahkiakum systems. Manager Kay responded that he, Auditor Wilson, and Water Foreman Jim Jespersen have met with Mike Johnson from Gray & Osborne to update the water plans. Discussion ensued.

Commissioner Healy commented that he has seen several other PUDs writing a long-range plan and wondered if the board would be willing to evaluate the need and value of a long-range plan to this PUD. Discussion ensued.

Commissioner Jungers commented that he would like to incorporate the long-range planning into the Open Discussion period.

DISCUSSION TOPIC:

PUD Website Update

Account Specialist Lia Sealund commented that the PUD website is outdated and she has been working with Auditor Wilson to develop a new website with enhanced security and ADA accessibility. The new website benefits the customers, allows the PUD to communicate with customers, has built-in security certificates, and is formatted for desktop and mobile devices. Discussion ensued.

Lia exited the meeting at 9:08 a.m.

Status of 2022 Tree Trimming/Vegetation Management Project RFQ

Manager Kay reported that no bids have been submitted for the Tree Trimming/Vegetation Management RFQ. He solicited four companies with the project proposal; two of the companies could not bid due to work load and the other two didn't respond. Discussion ensued regarding possibly completing the project in-house, although that is not likely due to current workload and project location on the highway.

REPORTS:

Attorney Hanigan:

Attorney Hanigan reported that two of the companies, Computer Link Northwest and Western Wahkiakum Telephone, have returned the signed pole attachment agreement. NoaNet is working on insurance and will be sending the signed agreement soon, and he is following up with Lumen, Charter Communications, and Wave, now Astound.

Manager Kay:

Manager Kay reported that he has met with Wahkiakum West President Ken Johnson and his team, Commissioner Healy, and Foreman Shane Pfenniger to discuss the broadband pilot project. Discussion ensued.

Manager Kay reported that in the last two weeks there has been only one power outage, on Greenwood Road, and power was restored within an hour.

Manager Kay provided an update to the ongoing legislative bills, notably the arrearages bill and the out-of-state fuel tax bill. Discussion ensued.

Auditor Wilson:

Manager Kay asked Auditor Wilson if the PUD's software provider has experienced elevated attacks as a result of the Russia/Ukraine conflict. There are no specific threats reported by our software provider at this time. Discussion ensued.

Commissioner Healy:

Commissioner Healy reported that he attended the following meetings:

- February 16-Commissioner education and training roundtable
- February 18-115th Town anniversary flag ceremony
- Met with Manager and Wahkiakum West team regarding broadband
- Attended COG monthly meeting
- March 2 & 3-PPC meetings

Commissioner Reid:

Commissioner Reid reported that he attended the Commissioner education and training. Topics discussed included per diem specifics and Open Public Meetings Act rules and guidelines. Discussion ensued.

Commissioner Jungers:

Commissioner Jungers had no report at that time.

PUBLIC COMMENT

There was no public comment at that time.

ACTION ITEMS

Recommend Award for 2022 Pole Test and Treatment RFQ

Manager Kay reported that he solicited quotes from six vendors for the Pole Test and Treatment project. One vendor could not bid and he received bids from the other five companies. He recommends awarding the bid to National Wood Treating Company from Albany, Oregon. Discussion ensued. Commissioner Reid made a motion to award the Pole Test and Treatment bid to National Wood Treating Company and Commissioner Healy seconded. Further discussion ensued regarding the budgeted amount of \$80,000.00 and scope of work. The motion passed 3-0.

MEETINGS & TRAVEL APPROVAL REQUIRED:

Manager Kay requested approximately \$300.00 for travel as he has been awarded a scholarship to cover some of the expenses. Discussion ensued. Commissioner Reid made a motion to approve travel for the General Manager to attend the Utility Energy Forum in Cambria, California on April 22-25, 2022, and Commissioner Healy seconded. The motion passed 3-0.

Commissioner Reid made a motion to approve travel for the General Manager to attend the NWPPA Annual Meeting in Coeur d'Alene, Idaho on May 22-25, 2022, and Commissioner Healy seconded. Commissioner Reid commented that a motion to approve a commissioner going to the meeting isn't necessary. Commissioner Healy stated he was planning on attending. Discussion ensued. The motion passed 3-0.

ADJOURNMENT:

The meeting was adjourned at 9:43 a.m.

Approval of the minutes of the regular meeting of March 1, 2022.

Robert Jungers, President

Dennis Reid, Vice President

Eugene Healy, Secretary