

February 1, 2022

The regular meeting of the Board of Commissioners of PUD No. One of Wahkiakum County, Washington was held on the above date with Board President Robert Jungers presiding. Also in attendance were Board Vice President Dennis Reid, Board Secretary Eugene Healy, General Manager Daniel Kay, Auditor Erin Wilson, Attorney Tim Hanigan, and Secretary Katie Thomas.

The meeting convened at 8:30 a.m.

ROLL CALL:

Wahkiakum Eagle Newspaper Reporter Diana Zimmerman and the general public attended by Zoom teleconference.

REVIEW AND APPROVAL OF AGENDA:

Commissioner Reid made a motion to approve the agenda as submitted and Commissioner Healy seconded. The motion passed 3-0.

APPROVAL OF MINUTES:

Commissioner Healy made a motion to approve the minutes of the regular meeting held on January 18, 2022 as submitted and Commissioner Reid seconded. The motion passed 3-0.

APPROVAL OF FINANCES:

With regard to the following electric and water vouchers submitted by Auditor Erin Wilson, Commissioner Reid made a motion to approve the vouchers for electric and water as submitted. Commissioner Healy seconded the motion. The motion passed 3-0.

Total Vouchers Approved: \$ 449,989.33

PUBLIC COMMENT:

There was no public comment at that time.

DISCUSSION TOPIC:

CETA Overview

Manager Kay provided an overview of CETA and led a discussion regarding the following:

- 2 components of CETA: power supply and low-income assistance.

- Goal of low-income assistance is the customer will pay no more than 6% of their income towards their energy bill; there are other resources available including REAP, CAP, and grants.
- Auditor Wilson is working with the community outreach coordinator to track demographics.
- Manager Kay is not formally asking today, but will likely ask for financial impact study and COSA analysis in the future.

REPORTS:

Manager Kay:

Manager Kay recommended the board listen to the weekly WPUDA conference call.

Manager Kay reported and discussed the following:

- Senate Bill 5803 Wildfire Bill-presumption of liability has been removed and substituted language is being added;
- House Bill 1948;
- Attending PPC this week;
- Legislative session ends March 10;
- Pole testing and tree trimming RFQs are out;
- One human-caused outage due to timber-falling;
- There has been an influx of new customer requests;
- The county is still working on a long-term solution to deal with the land slide on East Valley Road, although a contract has been awarded to get water flowing back in the main channel. Power service will be moved from underground to overhead in the area.

Auditor Wilson:

Auditor Wilson reported that withholding funds for the Washington Cares Act has been postponed for eighteen months.

Auditor Wilson reviewed the 2021 statement of cash flow, a copy of which is attached. Discussion ensued.

Commissioner Healy:

Commissioner Healy reported:

January 18-Attended the Town Council meeting

January 27-Attended the monthly COG meeting

January 27-Listened to the PPC webinar “Power Supply Fundamentals”

Commissioner Reid:

Commissioner Reid had no report at that time.

Commissioner Jungers:

Commissioner Jungers had no report at that time.

PUBLIC COMMENT

There was no public comment at that time.

ADJOURNMENT:

The meeting was adjourned at 9:35 a.m.

Approval of the minutes of the regular meeting of February 1, 2022.

Robert Jungers, President

Dennis Reid, Vice President

Eugene Healy, Secretary

Public Utility District No 1 of Wahkiakum County

Statement of Cash Flows
December 1 -- December 31, 2021

	Year To Date			Current Month	Annual Budget
	2020	2021	Budget		
Revenue:					
Operating Revenue	4,931,186	5,122,678	4,855,760	462,092	4,855,760
Miscellaneous Revenue	723,684	173,431	88,900	19,757	88,900
Advance for Construction	294,192	554,243	145,000	1,569	145,000
R.E.A.P.	3,681	10,596	3,500	1,266	3,500
Total Revenue.....	\$5,952,743	\$5,860,948	\$5,093,160	\$484,684	\$5,093,160
Cost of Power					
Cost of Power	1,782,171	1,792,089	1,860,000	118,531	1,860,000
Cost of Water (PIWS)	121,102	112,564	113,520	6,790	113,520
Total Cost of Power & Water.....	\$1,903,273	\$1,904,653	\$1,973,520	\$125,321	\$1,973,520
Taxes:					
Total Taxes.....	\$311,644	\$339,939	\$314,030	\$21,991	\$314,030
Operations & Maintenance:					
Straight Time	652,481	643,904	669,280	52,489	669,280
Double-Time	35,607	58,245	32,000	2,568	32,000
Transportation	70,582	79,938	64,600	3,640	64,600
Professional Services	70,082	52,093	56,975	3,989	56,975
Inventory/Materials	217,539	349,504	155,500	8,381	155,500
Transformers	39,914	113,204	30,000	9,201	30,000
Meters (Electric)	4,370	2,260	2,400	2,260	2,400
Pole Relocation	0	0	5,000	0	5,000
Tools	20,751	22,471	20,500	2,537	20,500
Supplies & Water Treatment	6,730	10,011	7,200	1,646	7,200
Utilities	10,050	10,478	11,000	875	11,000
Travel/Meetings	2,513	11,038	11,700	3,611	11,700
Miscellaneous	4,533	6,407	7,300	484	7,300
Total Operations.....	\$1,135,152	\$1,359,553	\$1,073,455	\$91,681	\$1,073,455
Customer Service:					
Customer Service Labor	98,060	99,306	104,290	7,685	104,290
Meter Reading Labor	17,227	22,209	20,530	1,430	20,530
Supplies, Postage, Other	14,004	21,226	24,550	1,680	24,550
Professional Services	43,663	48,199	52,550	3,647	52,550
Travel/Training	0	0	850	0	850
Conservation	45,162	11,816	45,000	1,676	45,000
Residential Energy Assistance Pgm	3,681	6,831	3,000	725	3,000
Total Customer Service..	\$221,797	\$209,587	\$250,770	\$16,843	\$250,770
Administrative:					
Salaried Labor	177,252	196,654	203,100	16,290	203,100
Commission Labor	83,450	80,952	97,770	6,714	97,770
Benefits -- Health & Welfare	316,393	342,039	270,500	15,440	270,500
Benefits -- Other	418,859	503,423	451,005	49,936	451,005
Professional Services	110,657	121,395	117,270	22,528	117,270
Travel/Meetings (Salary)	314	441	6,200	0	6,200
Travel/Meetings (Commission)	1,974	25	10,000	0	10,000
Insurance	75,434	66,850	79,370	4,850	79,370
Membership Dues/Subscriptions	15,935	14,971	16,035	230	16,035
Other Administrative Expenses	28,733	31,602	33,775	2,809	33,775
Total Administrative.....	\$1,229,001	\$1,358,352	\$1,285,025	\$118,797	\$1,285,025
Cash Flow:	\$1,151,876	\$688,864	\$196,360	\$110,051	\$196,360

Capital Investment:

Office Building Security Updates	0	0	(25,000)	0	(25,000)
Vehicle Replacement	0	(34,112)	(200,000)	0	(200,000)
Wire Reel Trailer	(5,700)	0	0	0	0
AMR (meters)	(2,904)	0	0	0	0
Postage Meter Machine Replacement	0	(3,373)	(7,500)	0	(7,500)
Tree Trimming	(9,105)	0	0	0	0
Pole Testing	(3,461)	(68,756)	(180,000)	0	(180,000)
Spill Prevention Control Plan	(8,564)	0	0	0	0
Grays River Stbstn Transformer/Substn		0	0	0	0
Recloser Substation Wahkiakum	(19,664)	(20,057)	(25,000)	0	(25,000)
CERB Grant (costs to be reimbursed)	(31,933)	0	0	0	0
WWWS IT Upgrades/additions	0	0	0	0	0
SWS Expansion	(498,209)	(23,292)	0	0	0
SWS/Fire Dept Hydrants	0	(4,535)	0	0	0
Pipe Replacement (WWWS)	(16,907)	(55,364)	(50,000)	(4,751)	(50,000)
Loan (Electric to WWWS)	(16,695)	0	0	0	0
Loan Proceeds (WWWS)	16,695	0	0	0	0
Total Capital Investment.....	(\$596,447)	(\$209,489)	(\$487,500)	(\$4,751)	(\$487,500)

Net Increase (Decrease) in Cash Budget..... (\$291,140)

Beginning Cash Reserve Balance:	\$1,382,130	\$1,937,559	\$2,311,634
Ending Cash Reserve Balance:	\$1,937,559	\$2,416,934	\$2,416,934